

69A-62 FAC Compliance Inspection Checklist



Florida Division of State Fire Marshal
CFO Blaise Ingolia
Director JoAnne Rice
Bureau Chief John Gatlin

Fire Department Name: Upper Captiva Fire District

FDID:18061

Address:4511 Hodgepodge Lane

City: Captiva

Zip:33945

County: Lee

Contact Name: Jesse J. Cottrell

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Division Representative: William Elliott

A handwritten signature in black ink, appearing to be "W. Elliott", is written over the text "Division Representative: William Elliott".

Inspection Start Date: 9-23-2025

Compliance Date: 8-19-2026

HAZMAT EMERGENCY RESPONSE PLAN		Yes	No
1.	FD has a written HazMat Emergency Response Plan	X	
2.	Site specific safety and health plan OSHA 1910.120(b)(4)	X	
OPERATIONS		Yes	No
3.	Handling Emergency Response/adequate Command procedures OSHA 1910.120(q)(3)(i to v)	X	
4.	Incident Safety Officer appointed knowledgeable in operations being implemented (OSHA 1910.120(q)(3)(vii))	X	
5.	Back-up and BLS personnel standing by with equipment (OSHA 1910.120(q)(3)(vi))	X	
6.	Decontamination procedures in place after emergency operations (OSHA 1910.120(q)(3)(ix))	X	
7.	FD requires 2 in-2 out on interior structure fires/IDLH atmosphere	X	
8.	FD requires SCBA until IDLH proven safe by air monitoring	X	
9.	FD has set of safety policies and procedures at least equivalent to Rules 69A-62.001 through 69A-62.045	X	
10.	All personnel operating in potential IDLH are FF1 (160hr or 206hr) or higher	X	
11.	FD restricts all personnel not FFI or higher to support role.	X	
12.	FD has Post-Incident Critique procedures OSHA 1910.120(p)(8)(ii)(J)	X	
RESPIRATORY PROTECTION PROGRAM		Yes	No
13.	FD has written Respiratory Protection Program or equivalent procedures.	X	
14.	FD provides proper PPE, SCBA and equipment for type of alarm.	X	
15.	FD does not allow any impediment to satisfactory seal check when donning SCBA.	X	
Medical Evaluations, Fit Tests		Yes	No
16.	FD provides Medical Evaluations or physicals to meet the requirements in 1910.134(e)	X	
17.	FD provides annual Fit Testing meeting the requirements in 1910.134(f)	X	
SCBA Cleaning, Inspection, Repair OSHA 1910.134(h)		Yes	No
18.	FD ensures that SCBA and masks are cleaned and disinfected as needed	X	
19.	FD has a SCBA inspection procedure or checklist	X	
20.	Any SCBA that fails inspection or is defective is removed from service and are discarded, repaired or adjusted by trained personnel according to manufacturer's recommendation.	X	
21.	FD has SCBA repair contract or factory trained personnel	X	
22.	In-Service SCBA cylinders are refilled at 90%.	X	
BREATHING AIR Compressors/Cascades		Yes	No
23.	Compressed & liquid O2 is either medical or breathing O2	X	
TOXIC SUBSTANCES IN FIRE STATIONS		Yes	No
24.	FD identifies area by name and location of any substance in stations not exempted in 69A-62.004	X	
SAFETY PROGRAM		Yes	No
25.	FD has written safety policy that includes importance, responsibilities, safety rules and enforcement policy	X	

TRAINING		Yes	No
26.	FD has a new /promoted employee training checklist/procedure 69A-62.021(3)	X	
27.	FD provides supervisor/officer training including management and ICS	X	
28.	Chief certified as Firefighter II or Special Chief, if career or Volunteer Firefighter Certificate of Completion if volunteer.	X	
29.	FD provides specialized training for non-traditional operations as needed	X	
30.	FD requires BFST approved EVOC for all emergency vehicle drivers.	X	
31.	FD training programs meet the requirements of 69A-62.021 (3) (e thru i)	X	
32.	Training/ refresher training often enough to insure satisfactory, safe performance and is commensurate with assigned duties.	X	
33.	FD includes identified hazards in training.	X	
34.	All training is documented, and permanent attendance record kept.	X	
ACCIDENT / INJURY / NEAR MISS INVESTIGATIONS		Yes	No
35.	FD has an accident/injury/near miss investigation program	X	
RECORDS AND DOCUMENTATION		Yes	No
36.	Injuries are recorded using NFIRS-5 Fire Service Casualty Module 69A-62.021(7)(b)	X	
37.	FD keeps a "Fire Service Log and Summary of Occupational Injuries, Diseases and Illnesses 69A-62.033	X	
38.	FD makes "First Report of Injury" available to Division upon request 69A-62.033(2)(a)	X	
39.	FD makes all accident/incident/near miss investigation reports available on request	X	
40.	FD keeps Log, First Report and Investigation records on calendar year basis for 3 years 69A-62.033	X	
SAFETY COMMITTEE / SAFETY COORDINATOR 69A-62.042		Yes	X
41.	FD has a balanced Safety Committee if over 20 employees or safety coordinator.		N/A
42.	FD ensures Safety Committee/Coordinator operates in accordance with requirements in 69A-62.042 (1) (c), (d) and (e)	X	
43.	Safety Committee meets the duties and responsibilities of 69A-62.043		N/A
44.	Safety Coordinator meets the duties and responsibilities of 69A-62.043	X	
45.	Safety evaluates/recommends improvements to prevention programs 69A-62.043(1)(c)	X	
FIRE DEPARTMENT AND APPARATUS MAINTENANCE		Yes	No
46.	FD has policy to maintain safe places of employment 69A-62.021(1)	X	
47.	FD conducts quarterly safety inspections of workplace 69A-62.024(5)(a)	X	
48.	Places of employment designated tobacco free. 69A-62.024(6)	X	
49.	Reasonable measures to keep exhaust from sleeping / living quarters. Reasonable measures to prevent contaminated equipment in crew passenger areas and patient compartments. 69A-62.024(7)	X	
50.	Pole (if applicable) secured. 69A-62.024(9)	N/A	
51.	Written infection control policy for disinfecting and cleaning of facilities, apparatus, and equipment if provided EMS. 69A-62.024(10)	X	
52.	FD has policy on maintenance, inspection, and testing of apparatus 69A-62.024(11)	X	
53.	Written policy that prohibits components of contaminated protective ensemble from being worn in sleeping/living areas and patient compartments. Reasonable measure to prevent contaminated equipment from being carried in crew passenger areas. 69A-62.024(8)	X	
54.	Cancer Prevention Best Practices	X	