

Upper Captiva Fire & Rescue District
4511 Hodgepodge Lane
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Serving the Community with Pride
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Minutes of REGULAR MEETING

Friday, April 17, 2026
10:00 a.m.
Location: Fire Station

MEETING MINUTES:

April 17, 2026, 10:00

Call to Order: Commissioner Rosen

Commissioner Rosen declared that the April 17 meeting would be continued until April 24 due to lack of quorum of commissioners in the room

April 24, 2026, 10:00am

COMMISSIONERS & STAFF PRESENT: Duncan Rosen, Van Hammond,
MJ Yafchak, Chief Jesse Cottrell
Via Zoom: Bill Fry

ISLANDERS/GUESTS PRESENT:

Room: Steve Ward, Tim Donnelly, John Berquist
Zoom: John Trapper, Zeke McDonald, Sara Hammond

1) Call to Order: Commissioner Rosen

2) Additions/Changes/Deletions to Agenda

3). Public Comment on Agenda Items

4) Review of Unapproved Minutes

- A. Minutes from February 20, 2026, Regular Board Meeting
Tabled until May Meeting
- B. Minutes from March 20, 2026, Regular Board Meeting
Tabled until May Meeting

5) New Business

A. Grant Proposal – Jesse

Tim Donnelly and John Berquist from Berquist Recovery Consulting briefed the Board on FEMA Grant proposal aimed at Public Safety infrastructure projects that will reduce damage in the event of natural disasters. UCFRD matches grant criteria very well and they were very positive we could be awarded funds to improve districts infrastructure to protect our assets from hurricane damage (flooding). They would work on behalf of our district on a commission basis to be paid from the funds received from FEMA for selected projects.

Board voted 4-0 to authorize Commissioner Fry to sign letter of engagement with Berquist Recovery Consulting.

New item:

RESOLUTION No. 2026-03

A RESOLUTION OF THE UPPER CAPTIVA FIRE PROTECTION & RESCUE SERVICE DISTRICT OF LEE COUNTY, FLORIDA, ADOPTING BUDGET AMENDMENT #26-2, AND ESTABLISHING AN EFFECTIVE DATE

Amended budget adds funds recovered from FEMA and Insurance and accounts for funds spent on new tractor for road maintenance.

Board approved amendment by a vote of 4-0.

Details on the district website.

B. SHC Condo purchase for Chief Residence – Fry

District has been notified by the seller that they will not extend the purchase contract due to the delays related to SHC HOA restrictions.

On to other solutions.

Steve Ward briefed the Board with options for homeowner to donate property to the district for housing or free/reduced rent and secure tax deductions to offset other income.

Board asked Commissioner Yafchak to work with Steve and Captain Jesse to investigate this with island residents.

C. Fun-Run Update – Commissioner Yafchak

6) Recurring Business Updates

A. Chief's Report – Chief Cottrell

Report is on the district website

B. Treasurer's Report – Commissioner Fry

Report is on the district website, Board accepted report by 4-0 vote.

C. Community safety follow-up items – Commissioner Hammond

Working to iron out notification with Andrew Anderson

D. Accessway Maintenance – Commissioner Hammond

Road grating has resumed with new tractor.

Fund raising to pay for the tractor has stalled

Board discussed invoice receive from an island resident for work they hired post hurricane to dig out the road & their property. All commissioners agreed that this

invoice should not be paid. This would set a bad precedent and is outside the limits of the districts limited road funds.

7) Public Input on Non-Agenda Items

8) Next Monthly Meeting Date: May 15, 2026.

9) Adjourn Meeting adjourned at 11:30.