

Upper Captiva Fire & Rescue District
4511 Hodgepodge Lane
P.O. Box 322 Pineland, FL 33945



Serving the Community with Pride
Phone: 239-872-2263
Email: info@uppercaptivafire.org

REGULAR MEETING MINUTES

Friday, October 17, 2025
10:00 a.m.
Location: Fire Station

COMMISSIONERS & STAFF PRESENT:

Room: Duncan Rosen, Van Hammond, MJ Yafchak, Jeff Rawlings
Zoom: Bill Fry, Steve Holt, Chief Jesse Cottrell,

ISLANDERS/GUESTS PRESENT:

Room: Rich Gross
Zoom: Melissa Heberle, Kristi Riggle

MINUTES:

- 1) **Call to Order:** Commissioner Rosen
Meeting called to order at 10:08 AM
- 2) **Additions/Changes/Deletions to Agenda**
Item 5A added Budget Amendment
- 3) **Public Comment on Agenda Items**
None
- 4) **Review of Unapproved Minutes**
 - A. Minutes September 20 Second Budget Hearing **Approved 5-0 Vote**
 - B. Minutes September 20 Regular Meeting **Approved 5-0 Vote**
- 5) **New Business**
 - A. **RESOLUTION No. 2026-01** reallocates expenditure line-items based on estimated new expenditures for the General Fund.
Resolution passed by 5-0 vote
Resolution w/ attached balance sheet available on district's website

6) Recurring Business Updates

A. Chief's Report – Chief Cottrell

Chief report for October available on District Website

B. Treasurer's Report – Commissioner Fry

Treasurer's report accepted by 5-0 Vote

C. Accessway Maintenance – Commissioner Hammond

Road conditions greatly improved due to regular maintenance by Jeff Rawlings

Permanent repairs are still needed, awaiting assessment & funds from FEMA

7) Public Input on Non-Agenda Items

None

8) Next Monthly Meeting Date: November 21, 2025.

9) Adjourn

Meeting adjourned at 11:08 AM