

Upper Captiva Fire & Rescue District
4511 Hodgepodge Lane
P.O. Box 322 Pineland, FL 33945



Serving the Community with Pride
Phone: 239-872-2263
Email: info@uppercaptivafire.org

REGULAR MEETING MINUTES

Friday, June 20, 2024
10:00 a.m.
Location: Fire Station

COMMISSIONERS & STAFF PRESENT: Duncan Rosen, MJ Yafchak, Steve Holt,
Chief Jesse Cottrell,
Via Zoom: Bill Fry

ISLANDERS/GUESTS PRESENT:
Via Zoom: Melissa Heberle

MINUTES:

- 1) **Call to Order:** Commissioner Rosen
Meeting called to order at 10:12AM
- 2) **Review of Unapproved Minutes – Commissioner Hammond**
 - a. April 18, 2025, Regular Meeting Minutes
Approved vote 4-0
- 3) **New Business**
 - a. Resolution 2025-03 Renewal of the \$500K Bank Line of Credit for 2025-2026 – Fry
Approved by 4-0 Roll Call Vote
 - b. Chief Cottrell Contract Update – Fry/Cottrell
Jesse has asked the board if he could convert to full-time Chief (Yeah!!)
Bill has had discussions with Jesse and presented options factoring in rate of pay, housing and associated impact to budget. Lots of information is available in a presentation on the district website.
Bottom line less than \$1K impact to current budget.

4) Recurring Business Updates

**A. Chief's Report – Chief Cottrell
Available on the district website**

**B. Treasurer's Report – Commissioner Fry
Report accepted by the Board by a 4-0 Vote**

**C. Accessway Maintenance – Commissioner Hammond
Jesse reported that the tractor is scheduled for repair.
Jeff is using a loaner tractor to continue to groom roads.**

5) Public Input on Non-Agenda Items

6) Next REGULAR Monthly Meeting Date: July 18, 2025, at 10:00 a.m.

7) Adjourn 11:24

DRAFT