

**Upper Captiva Fire & Rescue District**  
4511 Hodgepodge Lane  
P.O. Box 322 Pineland, FL 33945



**Serving the Community with Pride**  
Phone: 239-872-2263  
Email: [info@uppercaptivafire.org](mailto:info@uppercaptivafire.org)

## **REGULAR MEETING MINUTES**

Friday March 21, 2025

10:00 a.m.

Location: Fire Station

**COMMISSIONERS & STAFF PRESENT:** Duncan Rosen, Van Hammond, Steve Holt,  
Chief Jesse Cottrell, Crystal McClary  
Via Zoom: Bill Fry

**ISLANDERS/GUESTS PRESENT:**  
Room: Ed Dotts  
Via Zoom: Zeke McDonald, Robert Hickins

### **MINUTES:**

- 1) **Call to Order:** Commissioner Rosen  
10:02 AM
- 2) **Review of Unapproved Minutes** – Commissioner Hammond
  - a. March 21, 2025, Regular Meeting Minutes (Approved 4-0)
- 3) **New Business**
  - a. Added: Budget Amendment 2025-2: Revised budget based on YTD actuals and known expenditures. Full amendment & budget details posted on districts website.  
(Amendment passed by 4-0 vote)
- 4) **Recurring Business Updates**
  - A. Update status of litigation against District – Commissioner Rosen  
Litigation between District and Martin has been finalized. The district will pay Martin \$12,500 in unpaid Overtime and another \$12,500 in liquidated damages. Lawyers continue to work to finalize Martin's legal fees. Expect this to be finalized by our next board meeting.

B. Chief's Report – Chief Cottrell

The Chief presented a proposal to replace the districts Brush Trucks (which have become a maintenance nightmare and need to be replaced). Jesse and Bill identified a used military 5-ton 4X4 truck which fits our requirements. Board Authorized \$22K to proceed with purchase by a vote of 4-0.

C. Treasurer's Report – Commissioner Fry

Bill presented his treasurer's report based on the revised budget approved in new business earlier. Report approved/accepted by a 4-0 vote.

D. Accessway Maintenance – Commissioner Hammond

Road grating by Jeff Rawlins is going well. He is able to groom all island roads 1X week. Residences are still reporting bumpy roads which are a result of the increase in "sugar sand" deposits post 2024 hurricanes. We will continue to monitor and repair when feasible.

E. Fun Run RECAP - Commissioner Yafchak

Commissioner Yafchak was not in attendance, item tabled

F. Chief performance review – Yafchak

Commissioner Yafchak was not in attendance, item tabled

**5) Public Input on Non-Agenda Items**

- a. Ed Dotts asked about damage chipper partially blocking roadway. Commissioner Rosen said he would investigate and take care of it.

**6) Next REGULAR Monthly Meeting Date: May 16, 2025, at 10:00 a.m.**

**7) Adjourn 11:13AM**