

Upper Captiva Fire & Rescue District

4511 Hodgepodge Lane
P.O. Box 322
Pineland, FL 33945



Serving the Community with Pride

Phone: 239-872-2263

Email: info@uppercaptivafire.org

TREASURER'S REPORT

Through 31 December 2024

9 January 2025

I recommend that the attached report be accepted with the following comments:

1. In lieu of a complete Balance Sheet, I have extracted the assets (bank accounts) and provided below:

| | General Fund | Impact Fund | Total |
|------------------------------------|----------------------|-------------|----------------------|
| Checking/Savings as of 31 Dec 2024 | | | |
| 0-110.0 · Centennial #681 | \$ 50,081.78 | | \$ 50,081.78 |
| 0-111.6 · Impact Fee Acct #022 | | \$ 182.67 | \$ 182.67 |
| 0-112.0 · Centennial MM #X11 | <u>\$ 962,958.81</u> | <u></u> | <u>\$ 962,958.81</u> |
| Total Checking/Savings | \$1,013,040.59 | \$ 182.67 | \$1,013,223.26 |

2. Our cash balances are UP a net of \$470K+ from EOM November to EOM December.
3. For the attached November Profit & Loss report (Encl 1), Board members are free to interpret the data as they wish.
4. As a reminder, a budget amendment for FY25 is needed. Originally, I had planned to present it this month but it appears that we are near finalizing many of our outstanding IAN and HELENE insurance claims. Among the items that will be required for that first budget amendment:
 - a. The post-HELENE approved Operations Spending increase of \$25,000
 - b. The post-HELENE approved Capital Spending increase of \$150,000 (spent \$149K during Oct - Dec)
 - c. The unspent FY24 funds for insurance proceed funded IAN building renovations of \$174,827, as discussed at both budget hearings (spent \$79K during Oct - Dec)
5. FEMA Submission Update: Nothing to report; Chief's focus the last three months has been on resolving the final IAN insurance claim questions, and then working the HELENE/MILTON issues. Although Chief and I believed that we could complete the IAN, HELENE, and MILTON submissions to FEMA before the January 2025 BoC meeting, VFIS (our former insurance carrier) continues to delay finalizing the remaining claims from IAN (they've paid for building repairs and contents so far). The larger vehicle claim is holding up both our FEMA and PGIT/HELENE claim submissions.
6. At past meetings, Islanders have asked how to make tax-deductible donations to the UCFRD for things like post-IAN/HELENE road repairs or other unique, unforeseen funding shortfalls.

- a. Following the process at <https://www.irs.gov/government-entities/federal-state-local-governments/governmental-information-letter>, I requested a letter on 1 August 2024 that documented the District as a Local Government entity that is tax-exempt under IRS Code.
- b. That letter was posted to our website at <https://uppercaptivefire.org/wp-content/uploads/2024/10/IRS-Government-Entity-Letter-on-Tax-Deductibility-of-Donations.pdf> in October for Islanders to download and provide to their accountants (and is provided as Encl 2 of this report).

Treasurer

Upper Captiva Fire/Rescue District

Profit and Loss Budget vs Actual

| | General Fund | | | 25.00% |
|---|------------------------|-------------------------|-------------------------------|----------------------------|
| | Through 31 Dec 2024 | Approved FY25 Budget | YTD \$ Over (Under) Budget | YTD Actuals % of Budget |
| Revenue | | | | |
| 311.0 TAX REVENUE | \$739,140 | \$1,170,913 | (\$431,773) | 63.13% |
| 311.9 TAXES-DISCOUNTS TAKEN | (\$24,609) | (\$38,055) | \$13,446 | 64.67% |
| 360-000 MISCELLANEOUS REVENUE | | | | |
| 361.1 INTEREST EARNINGS | \$5,030 | \$20,000 | (\$14,970) | 25.15% |
| 364.9 INSURANCE PROCEEDS | \$48,244 | \$0 | \$48,244 | 0.00% |
| 366.2 CONTRIBUTIONS-Fun Run | \$0 | \$0 | \$0 | 0.00% |
| 366.7 TIPS GRANT-PREFERRED GOV'T INS | \$0 | \$5,000 | (\$5,000) | 0.00% |
| 369.1 REFUND OF PREVIOUS YR'S EXPENDITURES | \$0 | \$0 | \$0 | 0.00% |
| Total Revenue | <u>\$767,805</u> | <u>\$1,157,858</u> | <u>(\$390,053)</u> | <u>66.31%</u> |
| 361-350 CASH CARRYOVER | | | | |
| 361-351 BEGINNING FUND BALANCE | | \$640,691 | | |
| Total Funds Available | <u>\$767,805</u> | <u>\$1,798,548</u> | | |
| Expenditures | | | | |
| Salaries & Fringe Benefits | | | | |
| 522-120 SALARIES & WAGES | \$254,765 | \$765,731 | (\$510,966) | 33.27% |
| 522-210 PAYROLL TAXES PAID | \$19,564 | \$58,578 | (\$39,014) | 33.40% |
| 522-220 RETIREMENT CONTRIBUTION | \$0 | \$8,434 | (\$8,434) | 0.00% |
| 522-240 WORKERS' COMP | <u>\$14,623</u> | <u>\$32,544</u> | <u>(\$17,921)</u> | <u>44.93%</u> |
| Sub-Total Salaries & Fringe Benefits | <u>\$288,952</u> | <u>\$865,287</u> | <u>(\$576,335)</u> | <u>33.39%</u> |
| Operating Expenses | | | | |
| 522-310 LEGAL & PROFESSIONAL SERVICES | \$9,764 | \$20,000 | (\$10,236) | 48.82% |
| 522-320 ACCOUNTING & AUDITING | \$0 | \$24,000 | (\$24,000) | 0.00% |
| 522.34 OTHER CONTRACTUAL | | | | |
| 522.341 PROPERTY APPRAISER FEES | \$2,987 | \$6,500 | (\$3,513) | 45.95% |
| 522.342 TAX COLLECTOR FEES | \$13,778 | \$19,000 | (\$5,222) | 72.52% |
| 522-400 TRAVEL & PER DIEM | \$1,500 | \$5,000 | (\$3,500) | 30.00% |
| 522-410 COMMUNICATIONS SERV | \$6,518 | \$10,000 | (\$3,482) | 65.18% |
| 522-430 UTILITY SERVICES | \$3,120 | \$14,680 | (\$11,560) | 21.26% |
| 522-440 RENTALS & LEASES | \$8,222 | \$11,000 | (\$2,778) | 74.74% |
| 522-450 INSURANCE | \$39,371 | \$31,340 | \$8,031 | 125.63% |
| 522-460 REPAIR & MAINTENANCE | \$9,780 | \$23,000 | (\$13,220) | 42.52% |
| 522-469 ACCESS POINT MAINTENANCE | \$5,250 | \$50,000 | (\$44,750) | 10.50% |
| 522-490 OTHER CURRENT CHGS | | | | |
| 522.491 BANK SERVICE CHARGES | \$360 | \$2,000 | (\$1,640) | 18.00% |
| 522.493 OTHER EXPENSES (FUN RUN) | \$0 | \$0 | \$0 | 0.00% |
| 522-510 OFFICE SUPPLIES | \$0 | \$0 | \$0 | |
| 522-520 OPERATING SUPPLIES | | | | |
| 522.521 FUEL | \$0 | \$15,000 | (\$15,000) | 0.00% |
| 522.522 MEDICAL | \$1,883 | \$8,000 | (\$6,117) | 23.54% |
| 522.523 UNIFORMS & SUPPLIES | \$4,105 | \$6,000 | (\$1,895) | 68.42% |
| 522.528 PERSONAL PROTECTIVE GEAR | \$0 | \$10,000 | (\$10,000) | 0.00% |
| 522.520 OPERATING SUPPLIES-OTHER | \$34,550 | \$44,000 | (\$9,450) | 78.52% |
| 522-540 BOOKS, SUBSCRIPT & MEMBERSHIPS | \$175 | \$750 | (\$575) | 23.33% |
| 522-541 STATION SOFTWARE | \$2,417 | \$8,160 | (\$5,743) | 29.62% |
| 522-550 TRAINING & EDUCATION | <u>\$0</u> | <u>\$2,000</u> | <u>(\$2,000)</u> | <u>0.00%</u> |
| Sub-Total Operating Expenses | <u>\$143,780</u> | <u>\$310,430</u> | <u>(\$166,651)</u> | <u>46.32%</u> |
| Capital Outlay | | | | |
| 522.620 BUILDING IMPROVEMENTS | \$79,189 | \$0 | \$79,189 | |
| 522-640 MACHINERY & EQUIPMENT | <u>\$149,310</u> | <u>\$105,000</u> | \$44,310 | <u>142.20%</u> |
| Sub-Total Capital Outlay | <u>\$228,499</u> | <u>\$105,000</u> | <u>\$123,499</u> | <u>217.62%</u> |
| Debt Service | | | | |
| 522.710 PRINCIPAL | \$15,077 | \$15,077 | \$0 | 100.00% |
| 522.720 INTEREST EXPENSE | \$7,598 | \$7,598 | \$0 | 100.00% |
| Sub-Total Debt Service | <u>\$22,675</u> | <u>\$22,675</u> | <u>\$0</u> | <u>100.00%</u> |
| Total Expenditures | <u>\$683,906</u> | <u>\$1,303,392</u> | <u>(\$619,486)</u> | <u>52.47%</u> |
| Total Reserves | | \$495,156 | | |

PHILADELPHIA PA 19255

In reply refer to: 3552857574
Sep. 05, 2024 LTR 4076C 0
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**UPPER CAPTIVA FIRE PROTECTION AND
RESCUE SERVICE DISTRICT**
PO BOX 322
PINELAND FL 33945-0322

018059

Taxpayer identification number: **65-0240995**
Person to contact: CUSTOMER SERVICE
Toll-free telephone number: 877-829-5500

Dear Taxpayer:

We received your request dated Aug. 28, 2024, asking about your federal tax status. Our records don't specify your federal tax status. The following information about the tax treatment of state and local governments and affiliated organizations may help you.

GOVERNMENTAL UNITS

Governmental units, such as states and their political subdivisions, generally are not subject to federal income tax. Political subdivisions of a state are entities with the authority to exercise one or more of the sovereign powers of the state: taxation, police powers, or eminent domain. They typically include counties or municipalities and their agencies or departments. **Charitable contributions to governmental units may be tax-deductible under Internal Revenue Code (IRC) Section 170(c)(1) if made for an exclusively public purpose. Generally, grantors and contributors may rely on the status of governmental units based on state or local law in determining the deductibility of their contributions.**

AFFILIATED ORGANIZATIONS

*** INSTRUMENTALITIES**

In general, an instrumentality is an entity separate from, but affiliated with, a state or local government, and lacking any sovereign powers. Instrumentalities generally are subject to federal income tax. However, they may be recognized as tax-exempt under IRC Section 501(a) as organizations described in IRC Section 501(c), including IRC Section 501(c)(3). In addition, the income of a state or local government instrumentality may be excluded from gross income if it meets the requirements of IRC Section 115(1).

*** ENTITIES MEETING THE REQUIREMENTS OF IRC SECTION 115(1)**

An entity that is not a governmental unit but that performs an essential governmental function may qualify for an income exclusion under IRC Section 115(1). If the entity's income (1) is derived from a

UPPER CAPTIVA FIRE PROTECTION AND
RESCUE SERVICE DISTRICT
PO BOX 322
PINELAND FL 33945-0322

public utility or the exercise of an essential governmental function, and (2) accrues to a state, a political subdivision of a state, or the District of Columbia, it may be excluded from gross income. Charitable contributions to these entities may not be tax deductible to the donors.

RULING LETTERS

To receive a ruling on its status as a political subdivision or instrumentality of a government, or on whether its income is excluded from gross income under IRC Section 115(1), a governmental unit or affiliated organization may request a letter ruling by following the procedures in Revenue Procedure (Rev. Proc.) 2019-1 or its annual successor. There is a fee associated with obtaining a letter ruling.

TAX-EXEMPT CHARITABLE ORGANIZATIONS

An organization affiliated with a state, county, or municipal government may qualify for exemption from federal income tax under IRC Section 501(c)(3), if (1) it is not an integral part of the government, and (2) it does not have governmental powers inconsistent with exemption (such as the power to tax or to exercise enforcement or regulatory powers). Note that an affiliated organization may meet the requirements of both IRC Sections 501(c)(3) and 115(1) under certain circumstances. See Rev. Proc. 2003-12, 2003-1 C.B. 316, for more information.

Most entities must file a Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code, or Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code, to be recognized as exempt from federal income tax under IRC Section 501(c)(3), and to ensure that any charitable contributions they receive are tax-deductible to contributors under IRC Section 170(c)(2).

ADDITIONAL INFORMATION

This letter does not determine that you have a particular tax status. If you're unsure of your status, you can:

- Visit www.irs.gov/government-entities/federal-state-local-governments for government entity information.
- Visit www.stayexempt.irs.gov, an IRS site created especially for 501(c)(3) organizations.
- Read Publication 4220, Applying for 501(c)(3) Tax-Exempt Status.
- Seek a private letter ruling, following the procedures in Rev. Proc. 2019-1, 2019-1 I.R.B. 1 (updated annually).

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UPPER CAPTIVA FIRE PROTECTION AND
RESCUE SERVICE DISTRICT
PO BOX 322
PINELAND FL 33945-0322

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You can get the forms or publications mentioned in this letter from
our website www.irs.gov/forms-instructions or by calling 800-TAX-FORM
(800-829-3676).

If you have questions, you can call the contact person shown above
between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska
and Hawaii follow Pacific time).

Keep a copy of this letter for your records.

Sincerely yours,

Ms. Hanks

Ms. Hanks
Operations Manager - AMP03