

**Upper Captiva Fire & Rescue District**  
4511 Hodgepodge Lane  
P.O. Box 322 Pineland, FL 33945



**Serving the Community with Pride**  
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## **REGULAR MEETING MINUTES**

Friday, 16 August 2024  
10:00 a.m.  
Location: Fire Station

**COMMISSIONERS & STAFF PRESENT:** Duncan Rosen, Van Hammond, Bill Fry, MJ Yafchak, Mike Filipczak Chief Jesse Cottrell, Assistant Chief Tomm Tracy

### **ISLANDERS/GUESTS PRESENT:**

Room:

Chaplin David Bolme  
Teresa Bolme  
Ed Dotts

Via ZOOM:

Zeke McDonald,  
Greg Fordor  
Rich Gross  
Steven's iPhone

### **MINUTES:**

#### **1) Call to Order:**

Meeting called to order by Commissioner Rosen at 10:01AM ET

#### **2) Additions/Changes/Deletions to Agenda**

Agenda Item #5D moved to bottom of agenda  
Add agenda item to discuss fun run

#### **3) Public Comment on Agenda Items**

None

#### **4) Review of Unapproved Minutes – Commissioner Hammond**

July 19, 2024, Regular Meeting Minutes

Approved 5-0

Zeke asked that minutes provide more detail on discussed items.

#### **5) New Business**

A. Chaplain Program Update – Chaplain David Bolme

David provided an excellent presentation on the Chaplain program he has championed for UCFRD. Presentation is available at:

<https://uppercaptivafire.org/wp-content/uploads/2024/08/Chaplain-Ministry-Presentation-8-16-2024.pdf>

B. Update on Knox Box rollout – Commissioner Hammond, Chief Cottrell

Knox Box has indicated that their website cannot support our residents purchasing the correct units at this time. Board agreed to suspend this activity until we get an update from KnoxBox.

C. Resolution 2024-009 Declaring Unpaid Year 1 Special Assessments as Uncollectible – Commissioner Fry

Board voted by roll call to approve resolution by 5-0 vote.

This resolution addresses the uncollectable special assessment taxes (total \$7,181.63) from the first year of the special assessment (10 years ago!!). A formal resolution is required to remove this line item from our books.

E. <new item> Fun Run: Commissioner Yafchak

a. Fun run has been scheduled for December 31 to get maximum participation from island residents and vacationers.

#### **6) Recurring Business Updates (Review of Written Reports)**

A. Update status of litigation against District – Commissioner Rosen

There will be a special SHADE MEETING on Friday Sept 20 at 10:00am to discuss the latest information related to Litigation against the district. This meeting will start with a public meeting with will be immediately suspended while the board convenes a Shade Meeting to discuss with District Attorneys latest developments. Once completed the Shade Meeting will be closed and the public meeting will be re-convened and closed to complete the process.

B. Chief's Report – Chief Cottrell

Chief Jesse discussed the need to refurbish fire equipment off-island. He is looking into loaners or directly purchasing a 4X4 fire engine to cover the time necessary to barge equipment off/back on island.

Full Chief's report can be found at: <https://uppercaptivafire.org/wp-content/uploads/2024/08/Chief-Report-8-16-2024-.pdf>

C. Treasurer's Report – Commissioner Fry

Treasure's report was accepted by the board with a 5-0 vote

Bill indicated that he spoke with the IRS and any donations to our fire district are tax deductible. He is obtaining this in writing from the IRS.

D. Accessway Maintenance – Commissioner Hammond

Tree trimming is a concern but should catch up as Serman's equipment has been repaired.

Side Road grooming will continue as weather allows.

AGENDA ITEM 5D: Proposed FY25 Budget (Second Working Draft) – Commissioner Fry/Chief Cottrell

No changes to the proposed budget by Chief Jesse

First budget hearing will be held on Saturday September 7 at 10:00am

Second budget hearing will be held on Saturday September 21 at 10:00am

The second hearing will set the final tax rate for the 2025.

**7) Public Input on Non-Agenda Items**

**8) Next REGULAR Monthly Meeting Date:**

September 7, 2024, First budget hearing, 10:00am fire station

September 20, 2024, Shade meeting 10:00am at fire station.

September 21, 2024, Second budget hearing followed by the September regular meeting.

**9) Adjourn**

Meeting adjourned at 11:56AM.