

**Upper Captiva Fire & Rescue District**  
4511 Hodgepodge Lane  
P.O. Box 322 Pineland, FL 33945



**Serving the Community with Pride**  
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## **REGULAR MEETING MINUTES Continued**

~~Friday, 17 May 2024~~

Friday, 24 May 2024

10:00 a.m.

Location: Fire Station

**COMMISSIONERS & STAFF PRESENT:** Duncan Rosen, Van Hammond, MJ Yafchak, Chief Jesse Cottrell. Via Zoom Commissioners Bill Fry, and Mike Filipczak.

### **ISLANDERS/GUESTS PRESENT:**

Room:

Zeke McDonald,

Ed Dotts

Alex Murphy

Nicole Rossi

Cindy Kane

Rich Gross

Zoom:

Jay Bisson

### **MINUTES:**

**1) Call to Order:** Commissioner Rosen re-opened the May 17 meeting at 10:00AM Friday may 24<sup>th</sup> 2024.

### **2) Additions/Changes/Deletions to Agenda**

- Move 5F (knoxbox) up to 5B to accommodate schedules.

### **3). Public Comment on Agenda Items**

- None

### **4) Review of Unapproved Minutes** – Commissioner Hammond

March 15, 2024 Regular Meeting: Approved 5-0 vote

April 15, 2024 Regular Meeting (No Quorum): Approved 5-0 vote

April 30, 2024 3/15/24 Meeting Continued: Approved 4-0 vote

## **5) New Business**

- A. Welcome Fire Commissioner MJ Yafchak !!!
  - MJ Yafchak was appointed to board April 30, 2024.
  
- B. Re-Election of Board Officers -ALL
  - Chairman – Duncan Rosen (5-0 Vote)
  - Vice Chairman – Mike Filipczak (3-1-1 Vote)
  - Treasure – Bill Fry (3-2 Vote)
  - Secretary – Van Hammond (5-0 Vote)
  
- C. Discuss posting public records from Dubrasky settlement – ALL
  - Board agreed to post the 4 primary documents to our website: (4-1 Vote)
  
- D. Review final bids for Fire Station Ian Repairs – Chief Cottrell
  - The Board approved Chief Cottrell to select one of the 3 contractors at his discretion up to a maximum of \$265,289. (4-0-1 Vote)
  - Note: reason for \$\$ cap is to have contingency funds during construction. This will be re-visited once final insurance settlement is reached.
  
- E. Confirm Board/Chief management of Budget Line items and determine if we need an amended budget to align with reality – All
  - The Chief has authority to purchase up to individual line items on budget line items. In these cases, the \$5K spending limit does not apply.
  - The \$5K limit only applies to purchases not lined item in the budget.
  
- F. Update on Knox Box rollout – Commissioner Hammond, Chief Cottrell
  - Update we are moving forward knoxbox communication and rollout.

## **6) Recurring Business Updates (Review of Written Reports)**

- A. Update status of litigation against District – Commissioner Rosen:
  - No update
- B. Chief's Report – Chief Cottrell:
  - See Report
- C. Treasurer's Report – Commissioner Filipczak:
  - Accepted (5-0 vote)
- D. Accessway Maintenance – Commissioner Hammond:
  - Need re-focus on access way vegetation trimming. Cutlass in particular.

## **7) Public Input on Non-Agenda Items**

- None

**8) Next Monthly Meeting Date:** 21 June 2024 at 10:00 a.m.

**9) Adjourn 11:53**