

Upper Captiva Fire & Rescue District
4511 Hodgepodge Lane
P.O. Box 322 Pineland, FL 33945



Serving the Community with Pride
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REGULAR MEETING MINUTES Continued

~~Friday, 17 May 2024~~

Friday, 24 May 2024

10:00 a.m.

Location: Fire Station

COMMISSIONERS & STAFF PRESENT: Duncan Rosen, Van Hammond, MJ Yafchak, Chief Jesse Cottrell. Via Zoom Commissioners Bill Fry, and Mike Filipczak.

ISLANDERS/GUESTS PRESENT:

Room:

Zeke McDonald,

Ed Dotts

Alex Murphy

Nicole Rossi

Cindy Kane

Rich Gross

Zoom:

Jay Bisson

MINUTES:

1) Call to Order: Commissioner Rosen re-opened the May 17 meeting at 10:00AM Friday may 24th 2024.

2) Additions/Changes/Deletions to Agenda

- Move 5F (knoxbox) up to 5B to accommodate schedules.

3). Public Comment on Agenda Items

- None

4) Review of Unapproved Minutes – Commissioner Hammond

March 15, 2024 Regular Meeting: Approved 5-0 vote

April 15, 2024 Regular Meeting (No Quorum): Approved 5-0 vote

April 30, 2024 3/15/24 Meeting Continued: Approved 4-0 vote

5) New Business

- A. Welcome Fire Commissioner MJ Yafchak !!!
 - MJ Yafchak was appointed to board April 30, 2024.

- B. Re-Election of Board Officers -ALL
 - Chairman – Duncan Rosen (5-0 Vote)
 - Vice Chairman – Mike Filipczak (3-1-1 Vote)
 - Treasure – Bill Fry (3-2 Vote)
 - Secretary – Van Hammond (5-0 Vote)

- C. Discuss posting public records from Dubrasky settlement – ALL
 - Board agreed to post the 4 primary documents to our website: (4-1 Vote)

- D. Review final bids for Fire Station Ian Repairs – Chief Cottrell
 - The Board approved Chief Cottrell to select one of the 3 contractors at his discretion up to a maximum of \$265,289. (4-0-1 Vote)
 - Note: reason for \$\$ cap is to have contingency funds during construction. This will be re-visited once final insurance settlement is reached.

- E. Confirm Board/Chief management of Budget Line items and determine if we need an amended budget to align with reality – All
 - The Chief has authority to purchase up to individual line items on budget line items. In these cases, the \$5K spending limit does not apply.
 - The \$5K limit only applies to purchases not lined item in the budget.

- F. Update on Knox Box rollout – Commissioner Hammond, Chief Cottrell
 - Update we are moving forward knoxbox communication and rollout.

6) Recurring Business Updates (Review of Written Reports)

- A. Update status of litigation against District – Commissioner Rosen:
 - No update
- B. Chief's Report – Chief Cottrell:
 - See Report
- C. Treasurer's Report – Commissioner Filipczak:
 - Accepted (5-0 vote)
- D. Accessway Maintenance – Commissioner Hammond:
 - Need re-focus on access way vegetation trimming. Cutlass in particular.

7) Public Input on Non-Agenda Items

- None

8) Next Monthly Meeting Date: 21 June 2024 at 10:00 a.m.

9) Adjourn 11:53