

**RESOLUTION No. 2024-006**

**A RESOLUTION OF THE UPPER CAPTIVA FIRE PROTECTION & RESCUE SERVICE DISTRICT OF LEE COUNTY, FLORIDA, ADOPTING BUDGET AMENDMENT #2024-1, AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the UPPER CAPTIVA FIRE PROTECTION & RESCUE SERVICE DISTRICT of LEE County, Florida, has adopted a Budget for Fiscal Year 2023-2024; and

**WHEREAS**, the UPPER CAPTIVA FIRE PROTECTION & RESCUE SERVICE DISTRICT desires to reallocate expenditure line-items based on actual year-to-date expenditures for the General Fund, the Impact Fund and the Special Assessment Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the UPPER CAPTIVA FIRE PROTECTION & RESCUE SERVICE DISTRICT of LEE County, Florida, that:

1. Budget Amendment 2024-1, which is attached hereto and incorporated herein by this reference, is hereby ADOPTED.
2. This Resolution will take effect immediately upon its adoption.

THE FOREGOING RESOLUTION WAS OFFERED BY COMMISSIONER \_\_\_\_\_ WHO MOVED THE RESOLUTION’S ADOPTION. THE MOTION WAS SECONDED BY COMMISSIONER \_\_\_\_\_ AND, UPON BEING PUT TO A VOTE, THE VOTE WAS AS FOLLOWS:

Commissioner Duncan Rosen	_____
Commissioner Mike Filipczak	_____
Commissioner Van Hammond	_____
Commissioner Bill Fry	_____
Commissioner MJ Yafchak	_____

**PASSED AND ADOPTED IN OPEN AND REGULAR SESSION OF THE FIRE BOARD OF UPPER CAPTIVA FIRE PROTECTION AND RESCUE SERVICE DISTRICT, FLORIDA THIS 21st DAY of JUNE 2024.**

**UPPER CAPTIVA FIRE PROTECTION AND RESCUE SERVICE DISTRICT**

\_\_\_\_\_  
Chairman

Attest:\_\_\_\_\_

**UPPER CAPTIVA FIRE & RESCUE DISTRICT**

**BUDGET AMENDMENT**

FISCAL YEAR	2024	Page 2 of 4
BA #	2024-1	
<b>GENERAL FUND</b>		

G.L. Account #	G.L. Account Description	Amount Prior to BA	Revenue Increase (Decrease)	Expenditure Increase (Decrease)	Amount After BA
0-364.9	INSURANCE PROCEEDS	\$0	\$287,000		\$287,000
0-366.0	CONTRIBUTIONS-Miscellaneous	\$50,000	(\$45,000)		\$5,000
0-366.2	CONTRIBUTIONS-Fun Run	\$15,000	(\$15,000)		\$0
0-361-351	BEGINNING FUND BALANCE	\$495,000	\$75,000		\$570,000
0-522-310	LEGAL & PROFESSIONAL SERVICES	\$20,000		\$16,872	\$36,872
0-522-320	ACCOUNTING & AUDITING	\$12,000		\$9,175	\$21,175
0-522-430	UTILITY SERVICES	\$14,480		\$10,200	\$24,680
0-522.480	PROMO/LEGAL ADVERTISING	\$4,655		(\$4,655)	\$0
0-522.493	OTHER EXPENSES (FUN RUN)	\$4,200		(\$4,200)	\$0
0-522.528	PERSONAL PROTECTIVE GEAR	\$3,000		\$19,765	\$22,765
0-522.620	BUILDING IMPROVEMENTS	\$0		\$287,000	\$287,000
0-522.641	EQUIP FIREFIGHT > \$1000	\$0		\$47,000	\$47,000
0-522-643	EQUIP VEHICLES > \$1000	\$0		\$4,700	\$4,700
0-522.640	EQUIP & MACH - OTHER > \$1000	\$0		\$120,000	\$120,000
0-522.9	UNRESTRICTED FUND BALANCE-ENDING	\$756,954		(\$203,857)	\$553,097
<b>TOTALS:</b>			\$302,000	\$302,000	

**Description of Amendment:**  
 For the GENERAL FUND, to appropriate Fiscal Year 2024 amended expenditures for items budgeted and ordered in FY23 and paid in FY24, as well as to document the approved Capital Budget Plan approved at the 29 Dec 2023, 19 Jan 2024 and 24 May 2024 board meetings. Details below:

<b>Budgeted &amp; Ordered in FY23 but Paid in FY24</b>			
361-351 BEGINNING FUND BALANCE		\$75,000	Underspent in FY23
522-320 ACCOUNTING & AUDITING	FY22 Audit	\$9,175	Paid on 9 Jan 2024
522-430 UTILITY SERVICES	Six SHC FY22/23 Bills (\$1700 ea)	\$10,200	Paid on 7 Mar 2024
522.528 PERSONAL PROTECTIVE GEAR	FY23 Gear	\$19,765	Paid on 19 Dec 2023
<b>Unbudgeted Legal Fees for Dubrasky and Martin Lawsuits</b>			
522-310 LEGAL & PROFESSIONAL SERVICES	Dubrasky	\$12,217	Doesn't include \$5K in pay
522.480 PROMO/LEGAL ADVERTISING	News-Press	\$4,655	
<b>Unbudgeted Capital Plan (Approved at Dec, Jan, and May meetings)</b>			
364.9 INSURANCE PROCEEDS	Fuxa/Station	\$287,000	
522.620 BUILDING IMPROVEMENTS	IAN Reno	\$287,000	
522.641 EQUIP FIREFIGHT > \$1000	SCBA	\$47,000	
522-643 EQUIP VEHICLES > \$1000	P/U Truck	\$4,700	
522.640 EQUIP & MACH - OTHER > \$1000	Ventilator	\$16,000	
522.640 EQUIP & MACH - OTHER > \$1000	Drug Safes	\$4,000	
522.640 EQUIP & MACH - OTHER > \$1000	Boat & Trailer	\$100,000	
<b>Budgeted Activities No Longer Planned</b>			
366.0 CONTRIBUTIONS-Miscellaneous	No Schedule	(\$45,000)	
366.2 CONTRIBUTIONS-Fun Run	No Schedule	(\$15,000)	
522.480 PROMO/LEGAL ADVERTISING	Legal-Mooney	(\$4,655)	
522.493 OTHER EXPENSES (FUN RUN)	No Schedule	(\$4,200)	

4-Jun-24	Bill Fry	2024-006	21-Jun-24
Date	Prepared By	Approved By Resolution #	Date

**UPPER CAPTIVA FIRE & RESCUE DISTRICT**

**BUDGET AMENDMENT**

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**SPECIAL ASSESSMENT FUND**

G.L. Account #	G.L. Account Description	Amount Prior to BA	Revenue Increase (Decrease)	Expenditure Increase (Decrease)	Amount After BA
1-522-320	ACCOUNTING & AUDITING	\$12,000		\$9,175	\$21,175
1-522.99	RESTRICTED FUND BALANCE-ENDING	\$96,769		(\$9,175)	\$87,594
TOTALS:			\$0	\$0	

Description of Transaction:

For the SPECIAL ASSESSMENT FUND, tto appropriate Fiscal Year 2024 amended expenditures for items budgeted and ordered in FY23 and paid in FY24. Details below:

522-320 ACCOUNTING & AUDITING      FY22 Audit      \$9,175      Paid on 9 Jan 2024

4-Jun-24	Bill Fry	2024-006	21-Jun-24
Date	Prepared By	Approved By Resolution #	Date

**UPPER CAPTIVA FIRE & RESCUE DISTRICT**

**BUDGET AMENDMENT**

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**IMPACT FUND**

G.L. Account #	G.L. Account Description	Amount Prior to BA (as of 5/31)	Revenue Increase (Decrease)	Expenditure Increase (Decrease)	Amount After BA
0-111.6	Centennial Impact Fee Acct #X22	\$23,672		(\$23,500)	\$172
0-112.0	Centennial CHK Acct #X81	\$0		\$23,500	\$23,500
TOTALS:			\$0	\$0	

Description of Transaction:

For the IMPACT FUND, to appropriate in FY 2024, transferring Impact Funds to reimburse the General Fund for New Garage Costs under the provisions of **22 June 2021** approval from Joseph A. Adams, Assistant County Attorney, approved for "Financial paymets for balance of the station cost will be paid from the anticipated future collection of impact fee funds in the District." On approval of this Budget Amendment, funds will be transferred from Centennial Impact Fee Acct #X22 to Centennial MM Acct #X11 by Journel Entry.

Total Cost for the New Garage	\$267,361.88
Costs Transferred in FY23 and Before	\$0.00
Costs Transferred by this BA	\$23,500.00
Remaining Costs to Transfer in Future FYs	\$243,861.88

4-Jun-24	Bill Fry	2024-006	21-Jun-24
Date	Prepared By	Approved By Resolution #	Date