

Upper Captiva Fire & Rescue District
4511 Hodgepodge Lane
P.O. Box 322 Pineland, FL 33945



Serving the Community with Pride
Phone: 239-872-2263
Email: info@uppercaptivafire.org

REGULAR MEETING MINUTES

Friday November 17, 2023

10:00 a.m.

Location: Fire Station

COMMISSIONERS & STAFF PRESENT: Duncan Rosen, Bill Fry, Mike Filipczak, Bill Byrnes, Van Hammond, Chief Jesse Cottrell

ISLANDERS/GUESTS PRESENT:

Room: Rick Oldenettel, Teresa Bolme, AJ Lavallie

Zoom: Zeke McDonald

MINUTES:

1. **Call to Order:** Commissioner Rosen
 - Meeting called to order at ~10:01
2. **Additions/Changes/Deletions to Agenda**
 - (4D) add re-election of Board Responsibilities (Filipczak)
3. **Public Comment on Agenda Items**
 - None
4. **New Business**
 - A. Florida Sunshine Law – Commissioner Rosen/Attorney Mooney
 - Maggie Mooney provided a Sunshine Law training and best practices session.
 - B. FY24 Millage Rate – Commissioner Fry/Attorney Mooney
 - TRIM violation—Final Budget hearing was not properly advertised.
 - Cure Budget hearing scheduled for December 2.
 - C. Resolution 2024-003 ADOPTING COMMITMENTS AND ASSIGNMENTS OF FUND BALANCE – Commissioner Fry
 - Resolution 2024-003 Passed 4-1
 - D. *Added during meeting: re-election of Board Responsibilities (Filipczak)*

- Chairman: Duncan Rosen (5-0 vote)
- Vice Chairman: Bill Byrnes (4-1)
- Treasure: Mike Filipczak (4-0 vote, 1 abstain)
- Secretary: Van Hammond (5-0)

5. Recurring Business Updates

- A. Review of Unapproved Minutes
 - All minutes approved and posted on department website
- B. Martin & Dubrasky Lawsuits – Commissioner Rosen
 - No update
- C. Chief’s Report – Chief Cottrell
 - Reference posted report
- D. Treasurer’s Report – Commissioner Fry
 - Reference posted report
- E. Update on Commissioner Projects – All Commissioners
 1. Insurance Claims and Equipment Replacements – Commissioner Rosen/Chief Cottrell
 - Agreement on Scope of Claim for wind storm, Negotiations continue...
 - Still need to address Flood policy
 2. FEMA Claim Update – Commissioner Fry
 - See Treasurer’s Report
 - FEMA reporting transitioned to Filipczak
 3. Accessway Maintenance – Commissioner Hammond
 - Trimming contract required—collect bids for next meeting review.

6. Public Input on Non-Agenda Items

- None

7. Next Meeting Date:

- Cure Budget Hearing: Saturday December 2, 2023, 10:00AM

8. Regular Meeting: Friday, 15 December 2023 at 10:00AM

9. Adjourn

- 1:30PM (5-0 vote)