

**Upper Captiva Fire & Rescue District**  
4511 Hodgepodge Lane  
P.O. Box 322 Pineland, FL 33945



**Serving the Community with Pride**  
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## **REGULAR MEETING MINUTES**

Friday, 19 January 2024

10:00 a.m.

Location: Fire Station

**COMMISSIONERS & STAFF PRESENT:** Duncan Rosen, Van Hammond, Bill Fry, Mike Filipczak, Chief Jesse Cottrell, Deputy Chief Rob Doerr, Deputy Chief EMS Dan Garretto.

### **ISLANDERS/GUESTS PRESENT:**

Room: Zeke McDonald, Steve Holt

### **MINUTES:**

**1) Call to Order:** Commissioner Rosen  
10:00 AM

**2) Additions/Changes/Deletions to Agenda**  
Add Capital presentation by Chief as 5A  
Accommodate Carlos Calderon (Public Adjuster) when he joins break for an update.

**3) Public Comment on Agenda Items**  
None

**4) Review of Unapproved Minutes** – Commissioner Hammond  
Approved December 2, December 29 minutes (both 4-0)

**5) New Business**  
<new 5A> Capital & Expenses: Chief Jesse  
Items approved: 4-0 vote  
Air Packs \$47K  
Ventilator \$16K  
Medical storage safes: \$4K

- A. Update status of litigation against District – Commissioner Rosen  
Shade meeting held on January 16, 2024, to discuss with legal counsel status of litigation against District. Transcripts of the meeting will be released when matters are resolved. During Shade meeting, board voted to authorize settlement in Dubrasky case vote 3-1. Board authorized Commissioner Duncan to finalize negotiations. 4-0 vote. No updates otherwise.
- B. Results of Holiday Poker Run fundraising – Commissioner Rosen  
After expenses, Poker Run raised \$5K for Island Road maintenance. 50 bags of material will be provided to the department.
- C. Increased Holiday overtime pay – Chief Cottrell  
Holiday pay raise to 2X, ~\$4500 annually Approved 4-0  
One additional holiday (Easter) that brings the total up to 5, Approved 4-0.
- D. Contract for Chief Cottrell – Commissioner Fry  
Draft (available on website) reviewed by Board.  
The board agreed by 4-0 vote to allow Fry to finalize/approve language with Maggy, and subsequently Duncan is authorized to sign contract on behalf of Board.
- E. Update on possible vacant lot charge back for vegetation encroachment – Commissioner Fry  
Bill to contact Community Development and if necessary, County Commissioner Ruanne and discuss how to focus code enforcement on vacant lots.  
Need list of top 10 problem areas. Before he can proceed.
- F. Presentation of bids for vegetation trimming of roadways- Commissioner Hammond  
3 Bids presented to Board.  
Board voted 4-0 to accept Sherman's bid  
Van & Jesse to identify priority streets
- G. Approval of new department Accountant – Chief Cottrell  
Dan Hutchinson was approved to be the department Accountant by a 4-0 vote by the Commissioners.

**6) Recurring Business Updates (Review of Written Reports)**

- A. Chief's Report – Chief Cottrell  
Chief noted 51 calls in 2023. 5 so far in 2024
- B. Treasurer's Report – Commissioner Filipczak  
The board voted 4-0 to accept the Treasurer's report.

C. Equipment Replacement– Commissioner Rosen/Chief Cottrell  
Already discussed.

D. FEMA Reimbursement Submission – Commissioner Filipczak/Chief Cottrell.  
Update by Carlos (Legal representative/Public Adjuster)

E. Accessway Maintenance – Commissioner Hammond

**7) Public Input on Non-Agenda Items**

None

**8) Next Monthly Meeting Date:** 19 February 2024 at 10:00 a.m.

**9) Adjourn:**

1:00PM (4-0 Vote)