

Upper Captiva Fire & Rescue District
4511 Hodgepodge Lane
P.O. Box 322 Pineland, FL 33945



Serving the Community with Pride
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REGULAR MEETING MINUTES

Friday, February 16, 2024
10:00 a.m.
Location: Fire Station

COMMISSIONERS & STAFF PRESENT: Duncan Rosen, Van Hammond, Bill Fry, Mike Filipczak, Chief Jesse Cottrell.

ISLANDERS/GUESTS PRESENT:

Room: Ed Dotts

MINUTES:

1) Call to Order: Commissioner Rosen

- 10:00 AM

2) Additions/Changes/Deletions to Agenda

- Added 5C discussion about SHC Dues

3) Public Comment on Agenda Items

- None

4) Review of Unapproved Minutes – Commissioner Hammond

1. November 17, 2023
2. December 15, 2023
3. January 16, 2024 (Executive Session)
4. January 19, 2024 (Regular Meeting)
 - Several corrections need to be made to all above minutes. The board voted 4-0 to table all minutes until the March 15 meeting.

5) New Business

- A. Contract for Chief Cottrell – Commissioner Rosen & Fry
 - Commissioner Reported that the 2-year contract has been fully executed.
- B. 501C3 Donations – Commissioner Hammond

- Board voted 4-0 to approve Commissioner Hammond to render her judgment related to creation of a 501c3 not to exceed 4 hours of work and report back to Board in March.

C. Discuss SHC water/sewer bill outstanding.

- Action for Jesse to confirm quarterly fee and system availability during power outages with SCH and pay invoices.

6) Recurring Business Updates (Review of Written Reports)

A. Chief's Report – Chief Cottrell

- No comments/issues

B. Treasurer's Report – Commissioner Filipczak

- No comments/issues. The Board tabled the Treasurer's report (4-0 vote) until March to allow for allocations for special assessment be sorted with new Accountant.

C. FEMA Reimbursement Submission – Commissioner Filipczak/Chief Cottrell.

D. Accessway Maintenance – Commissioner Hammond

- Secondary road maintenance to be contracted with off-shift Firefighters.
- Hold kick of meeting with AJ, Jesse, and team
- Confirm insurance coverage for non-departmental volunteers performing road work.

7) Public Input on Non-Agenda Items

- Ed Dotts raised a question/concern regarding getting help from County for island maintenance. Duncan indicated that he is in contact with UCCA president to engage with county commissioners on the topic.

8) Next Monthly Meeting Date: March 15, 2024 at 10:00 a.m.

- Venue changed to Safety Harbor Club House (Fire House is booked for the Community Emergency Response Team (CERT) 2-day training March 15 and 16th)

9) Adjourn

- Motion to Adjourn @ 11:35 (4-0 Vote)