

Upper Captiva Fire & Rescue District
4511 Hodgepodge Lane
P.O. Box 322 Pineland, FL 33945



Serving the Community with Pride
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REGULAR MEETING MINUTES

Friday, 19 January 2024

10:00 a.m.

Location: Fire Station

COMMISSIONERS & STAFF PRESENT: Duncan Rosen, Van Hammond, Bill Fry, Mike Filipczak, Chief Jesse Cottrell, Deputy Chief Rob Doerr, Deputy Chief EMS Dan Garretto.

ISLANDERS/GUESTS PRESENT:

Room: Zeke McDonald, Steve Holt

MINUTES:

1) Call to Order: Commissioner Rosen
10:00 AM

2) Additions/Changes/Deletions to Agenda
Add Capital presentation by Chief as 5A
Accommodate Carlos (Insurance representative) when he joins break for an update.

3) Public Comment on Agenda Items
None

4) Review of Unapproved Minutes – Commissioner Hammond
Approved December 2, December 29 minutes (both 4-0)

5) New Business
<new 5A> Capital & Expenses: Chief Jesse
Items approved: 4-0 vote
Air Packs \$47K
Ventilator \$16K
Medical storage safes: \$4K

- A. Update status of litigation against District – Commissioner Rosen
Shade meeting held on January 16, 2024, to discuss with legal counsel status of litigation against District. Transcripts of the meeting will be released when matters are resolved. During Shade meeting, board voted to authorize settlement in Dubrasky case. No updates otherwise.
- B. Results of Holiday Poker Run fundraising – Commissioner Rosen
After expenses, Poker Run raised \$5K for Island Road maintenance. 50 bags of material will be provided to the department.
- C. Increased Holiday overtime pay – Chief Cottrell
Holiday pay raise to 2X, ~\$4500 annually Approved 4-0
- D. Contract for Chief Cottrell – Commissioner Fry
Draft (available on website) reviewed by Board.
The board agreed by 4-0 vote to allow Fry to finalize/approve language with Maggy, and subsequently Duncan is authorized to sign contract on behalf of Board.
- E. Update on possible vacant lot charge back for vegetation encroachment – Commissioner Fry
Bill to contact County Commissioner Ruanne and discuss how to focus code enforcement on vacant lots.
- F. Presentation of bids for vegetation trimming of roadways- Commissioner Hammond
3 Bids presented to Board.
Board voted 4-0 to accept Sherman's bid
Van & Jesse to identify priority streets
- G. Approval of new department Accountant – Chief Cottrell
Dan Hutchinson was approved to be the department Accountant by a 4-0 vote by the Commissioners.

6) Recurring Business Updates (Review of Written Reports)

- A. Chief's Report – Chief Cottrell
Chief noted 51 calls in 2023. 5 so far in 2024
- B. Treasurer's Report – Commissioner Filipczak
The board voted 4-0 to accept the Treasurer's report.
- C. Equipment Replacement– Commissioner Rosen/Chief Cottrell
Already discussed.
- D. FEMA Reimbursement Submission – Commissioner Rosen/Chief Cottrell.

Update by Carlos (Legal representative/Public Adjuster)

E. Accessway Maintenance – Commissioner Hammond

7) Public Input on Non-Agenda Items

None

8) Next Monthly Meeting Date: 19 February 2024 at 10:00 a.m.

9) Adjourn:

1:00PM

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