

**Upper Captiva Fire & Rescue District**  
4511 Hodgepodge Lane  
P.O. Box 322 Pineland, FL 33945



**Serving the Community with Pride**  
Phone: 239-872-2263  
Email: info@uppercaptivafire.org

## **SPECIAL MEETING MINUTES**

Friday, 29 December 2024

10:00 a.m.

Location: Fire Station

**COMMISSIONERS & STAFF PRESENT:** Duncan Rosen, Van Hammond, Bill Fry, Chief Jesse Cottrell, and Deputy Chief Rob Doerr, Deputy Chief EMS Dan Garretto.

### **ISLANDERS/GUESTS PRESENT:**

Room: Zeke McDonald, Sky McDonald, Chaplin David Bolme, and Teresa Bolme

Zoom: Commissioner Mike Filipczak, Crystal McClary

### **MINUTES:**

#### **1) Call to Order:** Commissioner Rosen

Meeting called to order at ~10:05 Technical difficulties with the Zoom Meeting resulted in poor audio and video. Commissioner Filipczak participated by phone.

#### **2) Equipment Replacement:** Chief Jesse Cottrell

Chief Cottrell presented detailed cost analysis of current transportation of staff via Pineland Marina/Island Girl Ferry and projected cost of purchasing a new transport boat from the County Commercial Docking facilities on Pine Island, Maria drive. Analysis included projected Operational savings of \$40K/year and further off-set by sale of Department equipment either unused or damaged by an of \$50K (first year savings of \$90K total). Request by Chief Cottrell to purchase a Pilot House type boat up to \$100K.

Motion by Commissioner Fry to authorize purchase of such a boat.

Second by Commissioner Hammond.

The vote passed 4-0.

- 3) Annual Road Trimming:** Chief Jesse, Commissioner Hammond  
Commissioner Hammond presented 3 bids for annual roadway clearance vegetation trimming by local contractors. Bids Received:  
Shally's Seashells Property Management LLC: \$48,125  
Cowboy Landscaping: \$33,330  
Sherman Cottrell: \$16,000  
Commissioner Fry proposed we delay final selection to allow for time to investigate with Legal Counsel if it would be possible to recover cost of trimming vacant lots from owners via direct billing and/or liens on properties. Board agreed and Road Trimming will be finalized at the January 19 regular meeting.
- 4) Assignment of a Board Representative for Mediations:** All  
Board re-confirmed Chairman Duncan Rosen to be the departments official representative for the Brian C. Dubrasky v. Upper Captiva Fire Protection & Rescue Service District mediation.  
Motion by commissioner Fry to appoint Chairman Rosen as board representative for all legal matters against the department.  
Second by Commissioner Hammond.  
Vote passed 4-0.
- 5) Request for special shade meeting mid January:** Commissioner Hammond  
A Special Shade meeting will be held on Tuesday January 16 at 2:30 in the Fire House for the board to be briefed by the Legal Team regarding the Dubrasky lawsuit. The meeting will start with a public meeting, then adjourned to the Shade portion of the meeting (closed to the public). Public meeting will be resumed at the conclusion of the Shade meeting to formally adjourn proceedings. Transcripts of Shade meetings will be made public once the legal proceedings have been finalized.
- 6) Public Input on agenda items** None
- 7) Next Regular Monthly Meeting Date:** 19 January 2024 at 10:00 a.m.
- 8) Adjourn ~11:15**