

**Upper Captiva Fire & Rescue District**

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**Serving the Community with Pride**

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**BOARD OF COMMISSIONERS  
SPECIAL MEETING  
9 June 2023**

**COMMISSIONERS & STAFF PRESENT:** Duncan Rosen, Van Hammond, Bill Fry, Michael Filipczak (Zoom), Bill Byrnes (Zoom), and DCP Trujillo

**ISLANDERS/GUESTS PRESENT:**

- Room: Ed Dotts and Zeke McDonald
- Zoom: Bob Wirtz, Kristi Riggle, Fox 4, Kelly Callen, and Swin Swinford

1) **CALL TO ORDER** ([Recording](#)): Chairman Rosen called the meeting to order at 10:00 AM

**2) PUBLIC COMMENT ON AGENDA ITEMS** ([Recording](#)):

- McDonald stated that the meeting agenda was still not posted on the website and Fry stated that he failed to confirm that it was posted before the meeting but it was created on 2 June
- McDonald asked if it was a legitimate meeting, Fry stated that he believed that it was, that he would print an agenda for anyone in the room that wanted it, and Fry read the agenda topics and he stated that he didn't need the printed copy then
- Dotts asked if the search should be restarted and Rosen said is one of the options to discuss this morning

3) **CHIEF SEARCH UPDATE:**

- Hammond ([Recording](#)) provided a brief summary of the 3 candidates (Chiefs Callen, Cottrell, and Wirtz, in alphabetical order)
- Fry ([Recording](#)) updated the Board on the budgeted cost in FY22 was \$850,000 total Pay & Benefits cost to the District; depending on which candidate and the number of shifts per week that they were available and willing to work:

	# Shifts/Wk	Sleeping Where?	Availability Date	Reason	Total District Pay & Benefits
<b>Chief Callen</b>	4	On Island Home	Between Sep 2023 and Aug 2024	FL Certs and Early Retirement	\$873,500
<b>Chief Cottrell</b>	5	Shift Only Island House	Possible after Nov 2023	4-Years Early Retirement	\$800,000
	2-1/3	Shift Only Fire Station	Immediate	Interim Chief	\$826,500

Chief Wirtz	5 Days Only	Bokeelia Home	After Sep 2023	FL Certs	\$896,500
	2-1/3	Shift Only Fire Station	After Sep 2023	FL Certs	\$832,500

- Board discussed whether to continue the schedule of Special Meetings or to table until the October monthly meeting or sooner if the 3 candidates are all ready to discuss (after Chiefs Callen and Wirtz receive their reciprocity decision and Chief Cottrell decides on early retirement) or to restart the recruitment process
- Filipczak stated that we need to decide what the minimum requirements are, not what the different candidates are willing to do, such as being on island for a minimum of 4 day/night shifts, residing on the island
- Byrnes stated that Cottrell is still working a full-time job, has worked for us for 16 years but nobody has seen his qualifications, resume or done an interview with him, he still hasn't gotten his Lee County Medical Director certification during the last 9 years, and if we have a hurricane, Cottrell will be as available then as he is today (he won't be)
- **Fry moved** ([Recording](#)) that we table the decision on the hiring of a permanent chief until October, after the budget hearings, **seconded by Rosen**, all voted aye
- **Fry moved** ([Recording](#)) that we cancel the scheduled 23 June and 14 July special meetings, **seconded by Byrnes**, all voted aye
- Public comments ([Recording](#)) Ed Dotts, Zeke McDonald and Swin Swinford

4) **NEXT MEETING DATES** ([Recording](#)): Monthly Meeting Friday, 16 June 2023 at 10:00AM

5) **ADJOURN** ([Recording](#)): **Move** by Fry, **seconded** by Hammond; adjourned at 11:26 AM.

Respectfully submitted,

Secretary